

Applicant Journey for the 2022-2023 Leasing Season

- [Confirm eligibility](#) and then [submit an application](#).
 - Only applications submitted after March 1, 2022 will qualify for the 2022-2023 Leasing Season.
- Once approved, you may [log in to the applicant portal](#) and search for apartments on Currently Available.
 - If you select an apartment from Currently Available, you will not participate in the View and Select process, even if you applied by May 1, 2022.
- **View and Select Dates**
 - If you have applied by May 1, 2022 and did not select an apartment from Currently Available, you will be assigned to View and Select dates. In early May you will receive an email directing you to [log in to the applicant portal](#) to see your assigned dates. These typically run from early May until late May or June, depending on inventory.
 - View and select dates are assigned randomly. The exception is applicants with children, who are assigned to early windows.
 - There is just one pool of available inventory from which all window applicants draw; please be aware that the inventory will become depleted with successive windows.
 - You can view an inventory report through a link on the unit-listing page. This report will be updated several times per week during the View and Select period.
- **View Date Details**
 - When you [log in to the applicant portal](#) on your *View date* you will see details about any available apartments, including Riders, floor plans, rent rate, etc. We suggest you make note of those you are interested in so you can quickly access them during your Select date, which is the day following your View date.
 - Please read all Riders carefully, as they may impact your choice of apartment.
- **Select Date Details**
 - On your *Select date* you can [log in to the applicant portal](#) at 9:00 AM **ET** to select an apartment. There are many others (typically 400) trying to select an apartment at the same time, so we recommend logging in as early as possible.
 - Please read all Riders carefully before making your selection.

- **Finalizing a Lease**

After selecting an apartment, either from Currently Available or on your Select date, you will receive, within three to five business days, an email that confirms your selection and provides information about finalizing your lease. You, and any co-lessees, will need to:

- Sign, initial, and date the lease, and
- Make an initial rent payment

Once those occur, the Leasing Coordinator will countersign the document and you will become a Harvard University Housing tenant.

If you have any questions about the lease process, please email leasing@harvard.edu.

- **Things to Note**

- Select your apartment carefully. Once you have submitted your selection there may be consequences to cancelling it.
 - Email leasing@harvard.edu as soon as soon as you decide to cancel.
 - You may need to submit a new application and, when approved, will be able to choose only from the Currently Available inventory.
- Once you select an apartment you will no longer have access to view or select apartments.
- Check your spam and junk filters frequently to be sure you don't miss important communications. Do not opt out of Constant Contact.
- The number of applications we receive exceeds the number of available apartments, so an approved application does not guarantee housing.
- Contact leasing@harvard.edu with any questions.